



BOSTWICK SCHOLARSHIP 2018 RECOMMENDATION LETTER FORM

Applicants to New Directions Career Center's Anne Bostwick Memorial Scholarship are required to submit two letters of recommendation with their application.

Applicants should forward this form to each person providing a recommendation. All information provided will be treated confidentially by the Anne Bostwick Memorial Scholarship Committee.

To aid in this confidentiality, recommendation letters can be submitted one of two ways:

- Upon completion of the recommendation letter, place it in an envelope and sign across the seal of the envelope. Then, give the signed envelope to the applicant to submit with their completed scholarship application by the advertised deadline.

OR

- Email or mail the recommendation letter directly to the scholarship review committee. Letters can be sent to:

New Directions Career Center
Attn: Amanda Fox
199 East Rich St.
Columbus, OH 43215

afox@newdirectionscc.org

Please include the following information in your recommendation letter:

- Your name and title.
- How long you've known the applicant and in what capacity.
- Please tell us what you know about the applicant's career and educational goals, as well as her employment, education, training, or professional development experiences and her aptitude for success.
- Please share information about the applicant's potential to benefit from her proposed education, training, or professional development and why she would be a good candidate for the scholarship.

The recommendation letter should be typed on official letterhead and signed by the recommender. The Bostwick Scholarship application **deadline is August 13, 2018 at 4:00 PM.**